



JEEVIKA

An Initiative of Government of Bihar for Poverty Alleviation

Bihar Rural Livelihoods Promotion Society
State Rural Livelihoods Mission, Bihar



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Ref. No: BR/PS/Estt-HR/1197/16/1387

Date: 17.06.2017

To,

Mr. Sanjay Kumar Choudhary,
Block Project Manager,
BPIU – Ghelarh, Madhepura

Sub: Show-Cause notice

It has come to the notice that you have been unauthorizedly absent from your duty. Besides, you have manipulated the attendance register by marking signature on the days when you were absent. Earlier, a disciplinary case was also reported against you and for that a caution letter was issued to you to be careful in approving leave and complying official procedures as mentioned in the HRD Manual of BRLPS. Despite a strong warning, you failed to improve yourself.

Therefore, you are directed to submit an explanation as to why your service contract not be terminated for manipulating records in spite of previously being warned about it. Your explanation must reach to SPMU within 3 days of receipt of this letter failing which it would be presumed that you have nothing to say in your defence and appropriate action will be taken accordingly.

Anand Shankar
17/6/17

(Anand Shankar)

State Project Manager – HRD

Copy to:

1. Director / OSD
2. DPM – Madhepura – With the request to ensure service of this notice to the concerned official
3. HR Manager – Madhepura
4. Concerned files